

**Minutes of the Annual meeting of Hedgeley Parish Council commencing at 730pm in the Breamish Hall Powburn, on Thursday 13<sup>th</sup> May 2021.**

**Those Present** Cllr M Wilson (Chairman), Cllr N Birnie, Cllr M Clark, Cllr J Frater, Cllr D Carr-Ellison, County Cllr W Pattison, C Miller (Clerk)

**2021/20 Apologies for Absence**

There were no apologies for absence.

**2021/21 Election of Chairman**

Cllr M Wilson proposed and seconded as Chairman and duly elected.

**2021/22 Election of Vice Chairman**

Cllr Carr-Ellison proposed and seconded as Vice Chairman and duly elected

**2021/23 Co-Option Vacancies**

There were four co-option vacancies.

**2021/24 Declaration of Members Interests**

There were no Declaration of Members Interests.

**2021/25 Opportunity for members of the public to raise any matter on the agenda**

There were no members of the public present.

**2021/26 Minutes of previous meeting held Wednesday 3<sup>rd</sup> February 2021**

It was resolved that the minutes of the previous meeting held on Wednesday 3<sup>rd</sup> February 2021 be accepted as a true record.

**2021/27 Matters Arising from previous meeting held Wednesday 3<sup>rd</sup> February 2021**

**2021/27/01 Works to well**

Works had been completed that had certainly enhanced the area, and it had been suggested the leftover stone be used to build a barbecue for the community garden area, which would be located well away from buildings. An offer to build this had been received and it was agreed the Parish Council were in favour.

**2021/27/02 To receive update on play area repairs**

Repairs to be carried out 15/5/21.

**2021/27/03 Parish drains**

Work had been carried out, but the details were not known.

**2021/27/04 To receive update on commemorative seat**

Oak seat to be put in place in the near future, to be facing the War Memorial where the fence is located. A donation of £50 had been received for a planter which had been located at the War Memorial, with parishioners to paint. Roses would then be planted which would be funded from ear marked Parish Council funds at an approximate cost of £100.

**2021/28 County Cllr update**

Complaints had been received from a resident of Powburn concerning speeding traffic. Speed monitoring strips had subsequently been placed with speeding vehicles registered, and it had been noted when vehicles reach the garage going North they speed up dramatically. There were local volunteers keen to be involved in speed monitoring, however the police were not carrying out training on speed gun use at the moment. Cllr Wilson had contacted Northumberland County Council to ask if 30mph signage could be moved to the gates to make it more noticeable, however 30mph signage was only permitted in areas where there are street lights, and drivers should be aware of speed limits without the need for specific signage. Currently there are no street lamps past the Breamish Hall and Clerk would contact County Council to request additional street lighting to continue to the village boundary/Eglingham junction, C82. The Powburn to Beanley road was in need of repair and

which had been reported twice, along with the road past Bolton village, however County Council had recently been carrying out patching works and marking roads. The road into Abberwick Farm near Bolton required attention and Clerk would report to County Council.

**2021/29 Planning**

**2021/29/01 Planning Applications received:**

- 21/01002/FUL: Bolton Hall – Internal alterations – no objections.

**2021/29/02 Notice of Approval of Planning Application received:**

- 20/02703/LBC: Listed Building Consent, Shawdon Farmhouse – Works to alter/reinstate the East and West entrance gates and railings.

**2021/30/01 The following accounts are to be authorised:**

- C Miller – salary/expenses - £246.59
- HMRC – PAYE on above - £55.20
- NALC – annual membership fee - £104.31
- Came & Company – annual insurance policy - £592.06

It was resolved to approve the payments.

**2021/31 Correspondence**

County Council – Findings from Library Consultation

<https://northumberland.moderngov.co.uk/documents/s2141/Public%20Library%20Service%20Consultation.pdf>

<https://northumberland.moderngov.co.uk/documents/s2143/App%202.pdf>

**2021/32 To consider issues within the parish**

**2021/32/01 To consider parishioner concerns regarding speeding traffic**

Discussed earlier.

**2021/32/02 Additional street lighting from Breamish Hall to Eglington junction C82**

Discussed earlier.

Sand bags were not easy to fill. The existing bags were rotten and sand had been removed from the hall, due to the grass being lifted and area gravelled, and an alternative solution to ease flooding problems was required. Cllr D Carr-Ellison to research other options, however the Environment Agency or Northumberland County Council are able to assist when flooding occurs.

**2021/33 Audit of Accounts year ending 31/3/21**

**2021/33/01 To consider and agree any actions arising from the report of the internal auditor**

There were no matters arising from the report of the internal auditor.

**2021/33/02 To approve the Governance Statement**

It was resolved to approve the governance statement.

**2021/33/03 To approve the draft annual accounts for 2020/2021**

It was resolved to approve the draft annual accounts for 2020/2021.

**2021/33/04 To approve the Accounting Statement and explanation of variances**

It was resolved to approve the accounting statements and explanation of variances.

**2021/33/05 To approve the Exemption Certificate**

It was resolved to approve the exemption certificate.

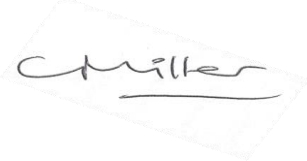
**2021/33/06 To approve public right of inspection dates**

It was resolved to approve the public rights of inspection dates from 14 June to 23 July 2021.

**2021/34 Date of Next Meeting**

The next meeting of Hedgeley Parish Council will be held on Wednesday 4<sup>th</sup> August 2021 commencing 730pm in the Breamish Hall, Powburn

Claire Miller, Parish Clerk

A handwritten signature in black ink that reads "C. Miller". The signature is written on a light-colored rectangular background that appears to be a scan of a document or card.

The meeting closed at 830pm

DRAFT

**HEDGELEY PARISH COUNCIL**  
**RISK ASSESSMENT FOR RESUMING FACE-TO-FACE MEETINGS**

<b>Risk</b>	<b>Description of Risk</b>	<b>Mitigation Measures</b>
1. Room Set up and Dismantling	Transmission from setting out the chairs to hold the meeting.	Chairs and surfaces, eg door handles to be sanitised after use – members to sanitise their own chairs; Clerk/Chairman to undertake sanitisation on other areas. Chairs to be set out in horseshoe shape to avoid people facing each other.
2. Entering and leaving meeting	Close proximity to other members and the public entering and leaving the meeting and contact with doors.	Members to enter the meeting and leave in an orderly socially distanced way. Hands to be sanitised on arrival. Controlled, socially distanced, one by one, entry by other attendees.
3. Meeting Environment	Transmission through air and touch.	Socially distanced seating arrangement.  Windows and doors to be left open to facilitate the free flow of air though the meeting room.
5. Conduct of Meeting	Transfer through touch and air	Members and public to remain socially distanced at all times.  Wearing of masks except when speaking.  Shouting to be avoided.  The circulation of paper documents to be suspended.
6. Wider Issues	Members do not feel safe attending face to face meetings.	Members to stand when addressing the meeting so their voices will carry better.  Need to keep meeting “moving” so it does not last longer than necessary.
	Track & trace	Contact details of any members of the public attending to be taken.