

Minutes of meeting of Hedgeley Parish Council held on Wednesday 6<sup>th</sup> February 2019 in the Breamish Hall Powburn commencing at 730pm

**Those Present** Cllr R Burn (Chairman), Cllr C Robinson, Cllr N Birnie, Cllr M Wilson, Cllr M Clark, Cllr J Brown, Cllr J Frater, Cllr D Carr-Ellison C Miller (Clerk), County Cllr W Pattison

**2019/01 Apologies for Absence**

There were no apologies for absence.

**2019/02 Declarations of Interest**

Cllr Burn declared an interest in War Memorial.

**2019/03 Co-option Vacancy**

There were now two vacancies due to Cllr Burn standing down after tonight's meeting and Cllr Smailes tendering his resignation earlier today. Drew Carr-Ellison wished to join the council and introduced himself. Cllr Noreen proposed and Cllr Wilson seconded Drew be co-opted onto the council, all in agreement.

**2019/04 Opportunity for members of the public to raise any matter on the agenda**

There were no matters raised from members of the public.

**2019/05 County Cllr update**

Six monthly meeting of parishes within the ward to be held 12/4/19 at Alnwick Youth Hostel, with Clerk's also invited. County Council keen to engage new foster parents. County Cllr meeting County Council official regarding 20mph signage at Branton School 8/2/19.

**2019/06 Minutes of previous meeting held 5<sup>th</sup> December 2018**

The minutes of the previous meeting held 5<sup>th</sup> December 2018 were agreed as a true record.

**2019/07 Matters Arising from previous meeting held 5<sup>th</sup> December**

**2019/07/01 Breamish Valley War Memorial project: to approve policy for removing wreaths from structure:** It was agreed Hedgeley Parish Council's policy would be to remove wreaths from the structure by 31<sup>st</sup> January each year, with R Burn and D Smailes agreeing to maintain the War Memorial. Potential danger to children due to the well, a fence could be placed around it or a feature made, such as a wishing well. Cllr J Brown to look into costs for this.

**2019/07/02 Speeding traffic:** 500 motorists had been caught in four months speeding at Powburn, however it did appear traffic had slowed down at the present time. Funding would need to be sought if further speed signage was to be erected.

**2019/07/03 Proposed new play area equipment/funding:** Quote had been received from Playdale, who had originally installed the equipment at the play area, for repairs at a cost of £1537.20 net. There were issues with the safety surfacing regulations therefore wet pour not included in this figure. The repairs had been highlighted in Rospa report, although not classed as urgent issues. Cllr Clark proposed and Cllr Brown seconded arranging the repairs, all in agreement – Clerk to confirm order with company. Expression of interest for funding for additional play area equipment had been submitted to Karbon Homes.

**2019/07/04 Parish Noticeboards:** Quotation had been received for noticeboards at £710 each, which would be oak structures. Cllr Frater proposed and Cllr Birnie seconded accepting the quotation, all in agreement.

**2019/08 Neighbourhood Management**

**2019/08/01 Roads – gated entrances:** When tarmac refurbished outside of Breamish Hall, barrels moved to side of road which act as traffic calming measures. Six barrels could be placed on verges past flashing sign, Cllr M Wilson to make enquiries of cost of such structures.

**2019/08/02 Overgrown shrubbery at the Manse**

- County Council to notify the landowner who is responsible for maintaining the ditch and remind them of their duties as the riparian landowner.

**2019/09 Planning**

**2019/09/01 Planning Applications received**

No planning applications had been received.

**2019/02/02 Approval of Planning Applications received**

No approval of planning applications had been received.

**2019/10 Finance**

**2019/10/01 The following accounts were authorised:**

- Clerks's quarterly salary & expenses – £238.91
- HMRC – PAYE on above - £52.60
- Playdale – play area repairs - £1844.64

**2019/10/02 Grant request received**

- Alnwick's Bailiffgate Museum & Gallery - to be deferred until next meeting
- War Memorial Trust – to be deferred until next meeting

**2019/10/03 To approve changes to bank account signatories and to allow on-line banking**

It was agreed to remove Cllr R Burn, add Clerk as a signatory and apply for on-line banking.

**2019/11 Correspondence**

- Confirmation of NJC payscales from 1/4/19 – increase in Clerk salary would be £27.36/annum.
- Northumberland County Council – Roadside litter campaign 2018 – to encourage motorists to keep the county clean and green – two problems within the parish with rubbish at garage due to fence knocked over and rubbish strewn on A697. Layby at Shawdon Hill problematic with rubbish strewn from wagons. Litter picking within the parish could be organised, and if there were any planned works with a road closure necessary volunteers could action, however this was not thought feasible and it was agreed to request the road between Powburn and Shawdon Hill be actioned by County Council. On a related matter, pick up truck had knocked over gate at football pitch.
- Northumberland Draft Local Plan – Consultation on the soundness of the plan, 30/1 to 13/3/19 – information days to be held throughout the County.
- CPRE newsletter

**2019/12 Parish Plan**

Footpath to garage had been dangerous further to recent winter weather, and it was agreed to contact County Council.

**2019/13 Danger and wagons**

- County Council Officer had confirmed a response gang had been to the road that leaves the A697 opposite the Community Garden on three occasions between May and December 2018, with the visit in May resulting in significant plaster patching being carried out, with area then requested for inclusion on Local Transport Plan Surface Dressing Scheme 2019-2020, however the road had not scored highly enough and would not be included, however a further request for inclusion in the LTP would be made. The road between A697 and Waste Transfer Station is effectively a single track road, it is on average only 3.5 to 4 metres wide. The potholes along the verges are mainly because vehicles are pulling slightly off the road to pass and are churning up the verge. Highways Inspector to look at stoning up the ruts which may help. Clerk to report pothole to entrance from A697 to Eglingham road, near to Honeysuckle Bridge.

**2019/14 Flooding**

Drains require cleaning on A697. Flooding on road near to kiln shop still problematic, although work had been carried out recently. It was agreed to request a site visit with Mitch Young and Cllr's Brown and Frater to attend to ascertain the problem.

**2019/15      Review of internal controls/internal auditor/asset register/risk assessment and insurance cover**

The current system of internal control was agreed sufficient for the present needs of Hedgeley Parish Council. Clerk to arrange internal audit with retired Parish Clerk who had carried out internal audits for several years. War Memorial to be added to Asset Register, at a value of £5500; Risk Assessment agreed sufficient for the present needs of Hedgeley Parish Council; Employer's/Public/Hirer's/Libel & Slander/Officials Indemnity Liability and Legal Expenses included in current policy and which approved as sufficient for the present needs of Hedgeley Parish Council.

**2019/16      Urgent Business**

Trees on A697 at Dene House on right hand side problematic in Summer months, however they could be the obligation of the landowner – photographic evidence to be provided later in the year.

**2019/17      Date of Next Meeting**

The next meeting of Hedgeley Parish Council will be held on Wednesday 1<sup>st</sup> May, subsequent meetings agreed as Wednesday 4<sup>th</sup> September and Wednesday 4<sup>th</sup> December 2019.

Cllr Burn was thanked for his hard work and service to the parish whilst a member of Hedgeley Parish Council and would be sorely missed.



Claire Miller  
Parish Clerk

The meeting closed at 915pm.