

---

# WORKING PRINCIPLES AND INCLUSION CRITERIA

Breamish Valley War Memorial Project

## INTRODUCTION

The War Memorials Trust indicates that “...there are no definitive rules about the names and inscriptions on war memorials.” Consequently, communities have used different criteria to determine who is commemorated, and so on. The Breamish Valley War Memorial Project (BVWMP) has determined that the purpose of the Breamish Valley War Memorial and [Roll of Honour](#) is to:

Commemorate individuals who lost their lives in either of the two world wars while serving in the armed forces or directly supporting the armed forces.

We recognise that, even today, the issue of commemorating our war dead is an emotive one. We have, in good faith, attempted to identify all the individuals from the Breamish Valley who lost their lives and to construct as complete a list as possible. The following sets out the principles and criteria used to determine which names to include on the memorial and in the Roll of Honour. We acknowledge that there may be omissions and, therefore, we have made provision for names to be added. The procedure for requesting a name to be added is also set out below.

## CAUTIONARY NOTE

Please be advised that, owing to the nature of recording events surrounding the deaths of our servicemen, the Roll of Honour’s supporting materials may contain information that some people may find distressing.

## INCLUSION CRITERIA

The following criteria set out the method for determining whether an individual should be named on the Breamish Valley War Memorial and in the Breamish Valley Roll of Honour.

While these working principles are a necessary guide, we nevertheless endeavour to adopt a common-sense approach when considering requests for individuals to be included.

### 1. CATCHMENT AREA

The individual was born in the Breamish Valley, Northumberland, UK or lived in the area for some time, by either being brought up in the Breamish Valley or moving here at a young age prior to joining the armed services or support services.

The Breamish Valley incorporates the following hamlets and villages:

- Beanley
- Brandon
- Branton
- East Lilburn
- Greenside Hill
- Hedgeley
- Ilderton
- Ingram
- Linhope
- Lilburn
- Low Hedgeley
- New Bewick
- Newtown
- North Field
- Old Bewick
- Powburn
- Roddam
- Roseden
- Westwood Hall
- Wooperton

For those who may have lived outside these boundaries, if there is a clear link with the Breamish Valley, and it is not necessarily known that they resided outside, their name can be included.

## 2. INDIVIDUAL'S STATUS

The individual was one of the following:

1. A member of the armed forces (regular or reserve) who was killed on duty while performing functions attributable to the special circumstances and requirements of the armed forces, or because of terrorist action, or who died while deployed on a designated operation.
2. A member of the Royal Fleet Auxiliary or the merchant navy who died in a conflict zone while in direct support of the armed forces.
3. Discharged from the service but later died within a reasonable time after the end of a conflict and it is clear that they have died as a result of their service.
4. Died while in service in UK armed forces by an incident not defined above, including dying of wounds or disease, and dying from natural causes during times of hostilities.

## 3. EXISTING MEMORIALS

If a Breamish Valley serviceman or servicewoman is already listed on another existing Roll of Honour, memorial or plaque held and maintained by another authority, then its authenticity is assumed, even if no other record can be found, and the individual's name will be included.

## REQUESTING NAMES TO BE ADDED

### WHO CAN MAKE A REQUEST?

- Any descendant of the individual concerned.
- An informed member of the public (either privately or on behalf of an organisation).

### WHAT INFORMATION IS REQUIRED?

The person making the request should first satisfy themselves that the individual concerned:

- lived within the eligible catchment area of the Breamish Valley, AND
- either the individual's status is defined as set out in 2 above (Individual's Status) OR the individual is already listed on another existing Roll of Honour, memorial or plaque.

Requests should then be made in writing or email, including any documentary supporting evidence.

### WHERE ARE REQUESTS SENT?

Please send requests to:

Mr Robbie Burn, Shady Nook, Powburn NE66 4HH

Email: [robbie@policecartoons.co.uk](mailto:robbie@policecartoons.co.uk)

You may also phone for advice before making a formal request: Tel 01665 578138

### WHAT DOES BVWMP DO WHEN A REQUEST IS RECEIVED?

The BVWMP Steering Group considers every request carefully and will take steps to verify the information provided. This may include seeking proof of the individual's place of residence; confirming that the individual meets the status requirements; soliciting documentary evidence of inclusion on another existing memorial; confirming details of death from the Ministry of Defence, and similar. Every case is considered on its own merits.

Once the Steering Group has completed its investigations and made a decision regarding the individual concerned, the Steering Group Lead will write to or email the requestor informing them of the decision.

## WHAT HAPPENS WHEN A NAME HAS BEEN ACCEPTED?

The individual's name will first be added to the Roll of Honour. We strive to do this within two weeks of informing the requestor of the decision.

The Steering Group Lead will then make arrangements for works to be carried out to have the name added to the War Memorial. As we are a small community, and naturally need to be mindful of costs, if the Steering Group are considering several requests at the same time, or anticipate additional requests being made, they may defer adding an individual's name to the War Memorial until there are several names to be added. If there is to be any delay in adding an individual's name to the War Memorial the Steering Group Lead will keep the requestor informed of developments.

## SOURCES CONSULTED

Countesthorpe Parish Council (2016) 'War Memorial – Press Release' WWW

[http://www.countesthorpeparishcouncil.co.uk/news/documents/war\\_memorial\\_2016.pdf](http://www.countesthorpeparishcouncil.co.uk/news/documents/war_memorial_2016.pdf) Accessed 17 September 2017.

Newark Advertiser (2014) 'Call for policy on war memorial names' WWW

<http://legacy.newarkadvertiser.co.uk/articles/news/Call-for-policy-onwar-memorial-names> Accessed 17 September 2017.

Rhondda Cynon Taf County Borough Council (2011) 'Pontypridd War Memorial – Roll of Honour' WWW

<http://www.rctcbc.gov.uk/EN/Resident/SportsandLeisure/RelatedDocuments/Methodologyandcriteriaforrollofhonour.pdf> Accessed 17 September 2017.

Sussex History Forum (undated) 'Eligibility to be on a War Monument' WWW

<http://sussexhistoryforum.co.uk/index.php?topic=9485.0;wap2> Accessed 17 September 2017.

War Memorials Trust (2013) 'Addition of names to war memorials' WWW

<http://www.warmemorials.org/uploads/publications/115.pdf> Accessed 17 September 2017.

Wirral Council (undated) 'Criteria for the Names of the Fallen to be added to a Memorial' WWW

<https://www.wirral.gov.uk/sites/default/files/all/communities%20and%20neighbourhoods/War%20memorials/Criteria%20for%20adding%20Names%20to%20a%20Memorial.pdf> Accessed 17 September 2017.

Graham Williamson (09 Oct 2018): Version 3.0